

# Order Form



Qty*	Items	Cost Each	Total
<b>Informational &amp; Promotional</b>			
	Meeting Planner & Destination Guide All the information you will need to organize an event of any size or variety in Austin.	Comp (limit 1)	
	Official Visitors Guide (25 complimentary) The inside scoop on dining, nightlife, activities, attractions & transportation.	\$.50	
	Rack Brochure Graphic & descriptive. Displays the excitement of visiting the Live Music Capital of the World™.	\$.25	
	Austin Map	\$.10	
	Austin Wildflower Seeds	\$.25	
	Historic Guide of Austin (first 25 copies complimentary)	\$.25	
	Metal Austin Lapel Pins	\$1.00	
	Austin Plastic Bags (16"x12")	\$.50	
	Blinking Guitar Pins	\$2.00	
	Austin Music CD (current volume)	\$12.95	

<p>_____</p> <p style="text-align: center;">Date Requested <span style="float: right;">Date Required</span></p> <hr/> <p>Meeting Dates <span style="margin-left: 100px;">Estimated Attendance</span> <span style="float: right;">Peak Room Night Block</span></p> <hr/> <p style="text-align: center;">Organization</p> <hr/> <p>Meeting <span style="float: right;">Location</span></p> <hr/> <p>Contact <span style="margin-left: 100px;">Email</span> <span style="float: right;">Phone</span></p> <hr/> <p style="text-align: center;">Address (Shipping/Delivery)</p> <hr/> <p>City <span style="margin-left: 100px;">State</span> <span style="float: right;">Zip Code</span></p>	<p style="text-align: center;"><b>Subtotal</b></p> <hr/> <p style="text-align: center;"><b>Tax (8.25%)</b></p> <hr/> <p style="text-align: center;"><b>TOTAL</b></p> <hr/> <p style="text-align: center;"><b>Select one:</b></p> <p><input type="checkbox"/> Pick up</p> <p><input type="checkbox"/> Hotel Delivery</p> <p><input type="checkbox"/> Ship- Circle one:</p> <p style="margin-left: 20px;">USPS DHL UPS FedEx</p> <p><b>Acct #</b> _____</p> <p style="font-size: small;">(If none provided, current shipping rates will be added. Shipments will only be made outside of the Austin area. Within the Austin area – pick up is preferred. Thank you!)</p>
<p><b>Payment</b>    <input type="checkbox"/> Cash (at Pick up)    <input type="checkbox"/> Check    <input type="checkbox"/> Credit Card</p> <p>CC# _____</p> <p>3 Digit Security Code _____ Exp _____</p>	

**Chenisse Johns – Austin CVB Convention Services Coordinator**

Please email completed forms to: [cjohns@ausintexas.org](mailto:cjohns@ausintexas.org)

Phone: 512-583-7250

**\*Based on Availability. Incomplete forms will not be processed.**

Large quantity discounts may be available.

**Bureau Use Only-** Bureau Booked  No  Yes, Sales Manager \_\_\_\_\_